

From: [Vankeerbergen, Bernadette](#)
To: [Hamilton, Ian](#)
Cc: [Daniels, Charles](#); [Haddad, Deborah](#)
Subject: EEOB 5480, 6620, and 6630
Date: Tuesday, October 30, 2018 3:22:00 PM
Attachments: [image001.png](#)

Dear Ian,

On Monday, October 22, the Natural and Mathematical Sciences Panel of the ASC Curriculum Committee reviewed three new courses out of EEOB: EEOB 5480, 6620, and 6630.

Please find below the feedback of the panel:

- 1) EEOB 5480: Unanimously approved with one contingency and one question:
 - Contingency: P. 4: Paragraph on plagiarism: The following passage should be adjusted, “Students who have plagiarized will be penalized and reported to university officials. A grade of zero will also be given for the assignment.” Request to remove that students will be penalized & given a grade of zero—since an instructor should only report the suspected case of plagiarism to COAM (which is the body that decides on an appropriate penalty, if necessary). The statement should simply read, “Students who have plagiarized will be reported to university officials.”
 - Question: Is department sure that this course could be taught in any length (14, 12, 8, 7, 6, and 4 weeks)?

- 2) EEOB 6620: Unanimously approved with four contingencies and two questions:
 - Contingencies:
 - P. 2: Paragraph on General Course Format indicates that there will be “three primary activities.” However, only 2 activities are then listed.
 - P. 2: Grading: This is not a pass/fail course. This is a satisfactory/unsatisfactory course. S/U courses are set up like that when they are first created. On the other hand, a student needs to ask his/her instructor for permission to take a letter graded course pass/fail. So, pass/fail is not an attribute permanently attached to a course (as opposed to S/U).
 - P. 3: Points add up to 330 points, but right above the grade breakdown there is a sentence that says, “To pass the class, you must accumulate 264 of the 355 points.”
 - P. 3: In the grade breakdown table, the word “Week” should be replaced by “Assignment.”
 - Questions:
 - P. 2: Why is there a reference to the EEOB 8896 Carmen site?
 - Explain the manuscript assignment. The revised ms is submitted several times, but when is the first draft submitted? (Is it on Friday of week 1?)

- 3) EEOB 6630: Unanimously approved with three contingencies and three questions/recommendations:
 - Contingencies:

- P. 2: Paragraph on General Course Format indicates that there will be “three primary activities.” However, only 2 activities are then listed.
- P. 2: Grading: This is not a pass/fail course. This is a satisfactory/unsatisfactory course. S/U courses are set up like that when they are first created. On the other hand, a student needs to ask his/her instructor for permission to take a letter graded course pass/fail. So, pass/fail is not an attribute permanently attached to a course (as opposed to S/U).
- P. 3: In the grade breakdown table, the word “Week” should be replaced by “Assignment.”
- Questions/recommendations:
 - Course description on form in curriculum.osu.edu: The course description refers to a “two-part set.” Do both courses have to be taken? If that is the case, should the first course be a prereq to the second?
 - P. 2: Why is there a reference to the EEOB 8896 Carmen site?
 - Provide more information about the final proposal.

I will return the courses via curriculum.osu.edu in a minute to enable the department to address the points above.

Should you have any questions about the feedback of the Panel, please feel free to contact Chuck Daniels (faculty Chair of the NMS Panel; cc'd on this e-mail), or me.

Best wishes,
Bernadette



Bernadette Vankeerbergen, Ph.D.
Program Director, Curriculum and Assessment
College of Arts and Sciences
154D Denney Hall, 164 Annie & John Glenn Ave.
Columbus, OH 43210
Phone: 614-688-5679 / Fax: 614-292-6303
<http://ascas.osu.edu>